



Friends of Mashpee National Wildlife Refuge

APPROVED MINUTES For Online Google Meeting January 6, 2026

AGENDA:

Meeting Etiquette: To keep our meetings as productive as possible and to encourage a welcoming and respectful atmosphere for all participants, please:

- *Be on time and come prepared*
- *Listen to others without interrupting*
- *Keep comments brief and on-point (refrain from personal stories)*
- *Respect each other's thinking and value everyone's contributions*
- *Follow-through on action items in minutes*

5:00 Introductions (if any)

5:05 Updates

- AmeriCorps (Lucinda & Alayna)

5:15 Other Business

- Trailer (Ryan)
- Quashnet development (Dan)

5:30 Membership report

5:35 Quarterly and year-end financial report

5:55 Approve [December 2 minutes](#) (*please review prior to meeting*)

6:00 Adjourn

Meeting called to order at 5:05

Board Members Attending:

Co-President: Glenn Davis, MaryKay Fox, Co-Treasurer: Glenn Davis, MaryKay Fox,
Clerk: Lucinda Keith, Tania Lewandowski

Others in attendance:

Dan Kent (Mashpee Conservation), Ryan Clark (WBNERR),
Grace Bottitta-Williamson (USFWS), Alayna Krempa (AmeriCorps Cape Cod)

Meeting Minutes

Introductions (if any)

- Grace and Alayna introduced to one another

Updates

- AmeriCorps (Lucinda & Alayna)
 - Shared slides from projects
 - 2nd graders Decomposition lesson, presentation, assessment at KC Coombs and Bournedale
 - Front Cover of Gilbert Goldfinch Gardening Guide (draft)
 - Began creating Presentation for History of Refuge (draft)
 - In February interviews will begin to be set up with founders of Refuge
 - "Not so Scary Species" creature feature article on bats
 - Cold Stratification presentation for Jan 20th lesson at Lawrence Middle School
 - Seed and Plant Identification Cards
 - Please save toilet rolls for future projects

Other Business

- Trailer (Ryan)
 - DCR fire would like the existing watershed trailer at WBNERR
 - WBNERR needs space for parking and boat, sooner than later
 - Pending removal of trailer by USFWS
 - Smaller 2 wheel trailer option
 - Discussion of placement, purpose, responsibility
 - Decision on smaller trailer: Friends do not want the smaller trailer
 - Tentative target date April 1 to remove trailer (Grace) (Josh, DCN may take sooner)
 - Discussion of possible Friends storage at WBNERR
- Quashnet development (Dan)
 - 26 home subdivision
 - Impact on endangered species and Quashnet River watershed

- Public Comment January 7th
 - Link shared
 - Must RSVP
 - If not attending Written Comment sent by Jan 26, 2026

USFWS (Grace)

- Discussion to combine Team Communication Agreement and USFWS/Friends Annual Partnership Agreement with Friday Jan 9, 2026 (2pm) meeting w USFWS Mediator
 - At meeting Friends will share 2025 accomplishments, priorities, and financials
 - Decision reached to combine the two

Membership report

- No new members for December
- 10 total new members for 2025
- Membership renewal email was sent today
- Follow up written letter will be mailed later in month

Quarterly and year-end financial report (MaryKay)

- Reviewed and explained the financials for the 4th Quarter and year end financials

Approve December 2 minutes Unanimous approval vote of the December 2, 2025 Friends Minutes

Adjourn

- **Unanimous approval vote to Adjourn at 6:26**