



Friends of Mashpee National Wildlife Refuge

APPROVED MINUTES For Online Zoom Meeting on January 2, 2024

AGENDA:

- 5:00 Introductions
- 5:05 Approve [December 5 minutes](#)
- 5:10 Membership Report
- 5:15 Financial Report (Q4)
- 5:25 Updates
 - Visitor Center at 966 Falmouth Road
 - Endorsed by Mashpee Select Board 12/18
 - Next steps:
 - Meeting with Town Manager - date TBD
 - Site visit @ Upper Cape Tech - date TBD
 - Form subcommittee
 - MLK Day of Service event (AmeriCorps)
 - January 15th from 10 a.m. to 2 p.m.
 - Sturgis Charter School community space in downtown Hyannis (529 Main Street)
 - Will focus on the issue of homelessness here on the Cape
 - Volunteers: Nancy, Lucinda, others?
 -
- 5:50 Other Business
 -

Meeting Minutes

Meeting called to order 5:05 pm

Board Members Attending:

President: Glenn Davis, Historian: F Thomas Fudala, Membership: Joan Barkin and Neil Barkin, Treasurer: MaryKay Fox, Nancy Church, and Clerk: Lucinda Keith

Others in attendance:

Dan Kent (Mashpee Conservation), Ryan Clark (WBNERR), Grace Vachon (AmeriCorps), Grace Bottitta-Williams (USF&W), and Tom Eagle (USF&W),

FMNWR Meeting Minutes Approvals

Minutes for the December 5, 2023 meeting were approved unanimously.

2023 FMNWR Q4 Finance Summary: October, November, December

MaryKay shared and reviewed the Q4 Financial Summary

- Income
 - Donations, WFTW, OctoberFest, interest from accounts
- Also reviewed yearly increase in funds
- Diversified, conservative investments increased our funds
- Money Market is a fluid account available if needed along with checking account
- Expenses
 - WFTW, OctoberFest and Partner's Meeting foods expenses coupled with regular monthly expenses

- **CC5 Checking Account**

Income

October	\$ 857.19
November	\$2,409.62**
	(w/o CD\$ 53.36 CD interest + \$356.20 membership=\$409.56)
December	\$1,007.53
	\$4,274.34 (\$2274.28)

Expenses

October	\$ 114.99
November	\$ 30.99
December	\$ 90.16
	\$ 236.14

Budget (Income-expenses)

October	\$ 742.20
November	\$ 1,578.63** (\$409.56 - \$30.99=\$378.57)
December	\$ 917.37
Q4 value up	\$ 3,238.20** (\$2,038.14)

- **Fidelity Accounts**

1. Endowment (Sept \$21,930.39) Gains...

October	\$ -405.84
November	\$ 1,619.64
December	\$ 949.05
	Q4 value up \$ 2,162.85

2. Money Market (Sept \$5,000.68) Gains...

October	\$21.36 (\$5,063.68)
November	\$21.47 (\$10,085.15) \$5K deposited late November

December \$42.80 (\$10,127.95)
Q4 value up \$85.62

Membership Committee (Joan and Neil Barkin)

- Thank You notes being sent for donations
- Decision was made to send Renewal Letters for Membership via postal service (bulk postage not profitable due to permit charge) to approximately 150 members
- Follow up email will be sent a few weeks later

TASK TO COMPLETE

- Glenn will send label files to Joan and Neil
- Renewal Letters to be sent in January or February
- Follow up email sent

Updates:

- Visitor Center at 966 Falmouth Road
 - Endorsed by Mashpee Select Board 12/18
 - Thank You to Lynn Barbee for comments in support of the Visitors Center at the Select Board Meeting
 - **TASK TO COMPLETE**
 - Thank You email to be sent to Lynn Barbee
 - Next steps:
 - Meeting with Town Manager - date TBD
 - Dan K will provide date when determined
 - Site visit @ Upper Cape Tech - date TBD
 - Dave Viera will provide date to visit
 - Form subcommittee
 - Reach out to Partners after Town Manager Meeting to be a part
 - **TASK TO COMPLETE**
 - Town Manager Meeting
 - Site Visit to Upper Cape Tech
 - Partners involvement in Subcommittee
- MLK Day of Service event (AmeriCorps)
 - January 15th from 10 a.m. to 2 p.m.
 - Sturgis Charter School community space in downtown Hyannis (529 Main Street)

- Will focus on the issue of homelessness here on the Cape
 - Will have Expo Fare for resources, community lunch and kids activity area
 - Scan QR code on flyer for donations (hats, gloves, sleeping bags, sheets (twin/double) toothpaste, toiletries, gift cards (Dunkin, Stop&Shop)
 - Volunteers: Nancy, Lucinda, others?
 - No other volunteers needed
 - Thank you Grace for your work on project
- TASK TO COMPLETE**
- Glenn to contact Grace to publish on the website (Tues. Wed. 8:30-4:40)

Other Business

- Next meeting February 6, 2024 will also be Annual Meeting
 - Invitation to Partners to attend
 - Elections
 - Contact Glenn about Board positions
- Reviewed By-Laws re meeting date
 - Annual Meeting date: October or another date during the year is allowed
- Will discuss in future having 2025 Annual Meeting on another date, speaker, in person
 - **TASK TO COMPLETE**
 - **Discussion of Annual Meeting date for 2025**

Unanimous vote to adjourn at 6:14pm